

# Stanton St Quintin Primary School

## FAQs for parents – new and old!

### Sections

School structure  
Lunch arrangements  
Day-to-day matters  
Learning to read  
The Governing Body

### School structure

#### 1. How do the terms work?

Answer. Previously there was a concept of 3 terms each made up of 2 half terms. Now we refer to 6 terms instead and they are numbered for ease of reference.

#### 2. What's the class structure within the school?

Answer. The school is presently divided into 4 classes

Class number	Class name	Year of children
1	Darling	Reception, Year 1 and 2
2	Nile	Timetabled learning
3	Amazon	Year 3/4
4	Rhine	Year 5/6
	The Khola	Timetabled outdoor learning

#### 3. When will we know when staff training days are happening?

Answer. There are 5 days in all. These are scheduled and notified as far in advance as possible, usually by the end of the previous academic year. They are displayed in the calendar section of our website.

#### 4. What is Mrs Druce's role in communicating to parents & what is appropriate to communicate to her and in what form?

Answer. Mrs Druce is the school's business manager. She can pass messages to any members of staff and is available throughout the day from 8.30am – 3.30pm. Should you need to contact class teachers via email please do so via Mrs Druce [admin@stanton-st-quintin.wilts.sch.uk](mailto:admin@stanton-st-quintin.wilts.sch.uk)

### Lunch arrangements

#### 5. How does lunch work?

Answer. All children in Darling Class are eligible for a free school meal as part of the Infant Universal Free School Meals Government initiative. The school lunches are all nutritionally balanced, varied and adhere to the Food In Schools Standards – April 15. On occasions our school cook also holds themed weeks where the children can suggest the foods along a theme e.g. place names or countries of the world. If your child prefers a packed lunch this should be placed on the shelf in the main corridor, where they will be collected at lunchtime. It is a good idea to include an icepack in lunch boxes.

Answer. Please note that Stanton is a **Nut Free School**. Please see Snack Section in Q7.

#### b. How do I pay for school lunches?

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Answer. Payment is made using your Parentpay account. Lunch costs of £2.40 and is requested each day from your Parentpay account, each time your child has a school lunch. Cash is not accepted for school meals. All meals ordered must be paid for. The kitchen does not offer credit terms.

**c. What happens if my child is ill or absent for a dinner which has been paid for? Is there some kind of credit system?**

Answer. If your child has been ill on a day when you had paid for a cooked meal then you gain a credit that can be redeemed for a future meal. Please state clearly when you are using a credit. Meals need to be booked/cancelled by 10.30am. If your child is ill and needs to return home before lunchtime, the meal will have been booked and cooked and therefore paid for. If your child arrives in school after 10.30am it will not be possible to provide a cooked meal that day.

**d. Can my child have only occasional cooked lunches, e.g. 3 a week? How is that managed?**

Answer. Your child may have only occasional lunches. Payment from your Parentpay account will be taken only on the days a school meal is taken.

**e. Can parents attend lunches? Parents are often invited to join us for lunch, especially on Family Friday. We will inform you of dates in our newsletters.**

Answer. Parents of reception children will be invited to join their child for lunch as part of our transition programme at the beginning of the year. Each lunch will need to be paid for – this can be easily managed using your Parentpay account. Families are also invited to have a school lunch with their child/ren on a Family Friday. Any request to attend on another day can be made to the Head Teacher and will be accommodated where possible. The cost of an adult meal is £3.00

## Day to day matters

**6. What time is school open from?**

Answer. Parents and children are able to enter the school from 8.50am for a 9.00am start, although we also offer an early drop off from 8.30-8.45am for a quick drop off. **Staff are not available to talk to until 8.50am.** Children should enter through the front reception door to self register, if arriving before 8.45am. The early drop off is staffed on a volunteer basis and is not guaranteed. Please ask if you would like to use this facility.

Answer. Children who have pre booked breakfast, arriving for the 8am session should enter through the Hall door. Parents should note that teaching staff are not available to talk to before 8.50am.

**7. Can my child bring in a snack for break time?**

Answer. The School encourages healthy food. The children in Darling and Nile class are all offered fruit in the morning or afternoon break. You may provide additional healthy snacks, but we find that it is often not needed. Please do not send your child in with sweets or chocolate biscuits/cake for snack. This is not permitted.

Answer. Please note that we are a Nut Free School, this includes whole nuts and nut based products, as we have a number of children with severe allergies to nuts. Please do not send these into school as part of snack.

Answer. Milk is available to order on a termly basis for children of all ages. It is free for those under 5 years and subsidised for those 5-11 years old. Please ask for details or follow the Cool Milk link from our website.

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It is your responsibility as parent to notify the school if there is a change to the person picking up at the end of the day. We will not let children go home with other adults if we have not been informed by prior arrangement. This is for your child's safeguarding and we appreciate your support in this matter.  
Please let the teacher or Mrs Druce know if possible and particularly if this is to be a regular arrangement so that the school can record the person as a contact for your child.

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Answer. We use a system called Parentpay to email letters and information to you. We rarely send out communications in hard paper copy. The Parentpay system allows you to create your own account to receive our school communications. The system also allows us to send text messages, which can be either helpful reminders, or important information about school closures etc. You will be given details of how to set up your Parentpay account when you join us. Our letters are also posted on our website. Most school communication is sent home on a Thursday. So check book bags and inboxes!

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enthusiasm, commitment and an interest in education are important qualities. If you are interested please talk to any of the present governors or to a member of staff.

*End*

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May 2019

Staff/New Families Pack/School info

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# Stanton St Quintin Primary School

## FAQs for parents – new and old!

### Sections

School structure  
Lunch arrangements  
Day-to-day matters  
Learning to read  
The Governing Body

### School structure

#### 1. How do the terms work?

Answer. Previously there was a concept of 3 terms each made up of 2 half terms. Now we refer to 6 terms instead and they are numbered for ease of reference.

#### 2. What's the class structure within the school?

Answer. The school is presently divided into 4 classes

Class number	Class name	Year of children
1	Darling	Reception, Year 1 and 2
2	Nile	Timetabled learning
3	Amazon	Year 3/4
4	Rhine	Year 5/6
	The Khola	Timetabled outdoor learning

#### 3. When will we know when staff training days are happening?

Answer. There are 5 days in all. These are scheduled and notified as far in advance as possible, usually by the end of the previous academic year. They are displayed in the calendar section of our website.

#### 4. What is Mrs Druce's role in communicating to parents & what is appropriate to communicate to her and in what form?

Answer. Mrs Druce is the school's business manager. She can pass messages to any members of staff and is available throughout the day from 8.30am – 3.30pm. Should you need to contact class teachers via email please do so via Mrs Druce [admin@stanton-st-quintin.wilts.sch.uk](mailto:admin@stanton-st-quintin.wilts.sch.uk)

### Lunch arrangements

#### 5. How does lunch work?

Answer. All children in Darling Class are eligible for a free school meal as part of the Infant Universal Free School Meals Government initiative. The school lunches are all nutritionally balanced, varied and adhere to the Food In Schools Standards – April 15. On occasions our school cook also holds themed weeks where the children can suggest the foods along a theme e.g. place names or countries of the world. If your child prefers a packed lunch this should be placed on the shelf in the main corridor, where they will be collected at lunchtime. It is a good idea to include an icepack in lunch boxes.

Answer. Please note that Stanton is a **Nut Free School**. Please see Snack Section in Q7.

#### b. How do I pay for school lunches?

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Answer. Payment is made using your Parentpay account. Lunch costs of £2.40 and is requested each day from your Parentpay account, each time your child has a school lunch. Cash is not accepted for school meals. All meals ordered must be paid for. The kitchen does not offer credit terms.

**c. What happens if my child is ill or absent for a dinner which has been paid for? Is there some kind of credit system?**

Answer. If your child has been ill on a day when you had paid for a cooked meal then you gain a credit that can be redeemed for a future meal. Please state clearly when you are using a credit. Meals need to be booked/cancelled by 10.30am. If your child is ill and needs to return home before lunchtime, the meal will have been booked and cooked and therefore paid for. If your child arrives in school after 10.30am it will not be possible to provide a cooked meal that day.

**d. Can my child have only occasional cooked lunches, e.g. 3 a week? How is that managed?**

Answer. Your child may have only occasional lunches. Payment from your Parentpay account will be taken only on the days a school meal is taken.

**e. Can parents attend lunches? Parents are often invited to join us for lunch, especially on Family Friday. We will inform you of dates in our newsletters.**

Answer. Parents of reception children will be invited to join their child for lunch as part of our transition programme at the beginning of the year. Each lunch will need to be paid for – this can be easily managed using your Parentpay account. Families are also invited to have a school lunch with their child/ren on a Family Friday. Any request to attend on another day can be made to the Head Teacher and will be accommodated where possible. The cost of an adult meal is £3.00

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**6. What time is school open from?**

Answer. Parents and children are able to enter the school from 8.50am for a 9.00am start, although we also offer an early drop off from 8.30-8.45am for a quick drop off. **Staff are not available to talk to until 8.50am.** Children should enter through the front reception door to self register, if arriving before 8.45am. The early drop off is staffed on a volunteer basis and is not guaranteed. Please ask if you would like to use this facility.

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**7. Can my child bring in a snack for break time?**

Answer. The School encourages healthy food. The children in Darling and Nile class are all offered fruit in the morning or afternoon break. You may provide additional healthy snacks, but we find that it is often not needed. Please do not send you child in with sweets or chocolate biscuits/cake for snack. This is not permitted.

Answer. Please note that we are a Nut Free School, this includes whole nuts and nut based products, as we have a number of children with severe allergies to nuts. Please do not send these into school as part of snack.

Answer. Milk is available to order on a termly basis for children of all ages. It is free for those under 5 years and subsidised for those 5-11 years old. Please ask for details or follow the Cool Milk link from our website.

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Answer. You are welcome to come into the class to settle your child but parents are asked to **leave by Registration at 9.00am**. The school is open to parents from 8.50am. Please do not enter the building before 8.50am as staff are busy preparing for the day ahead. We encourage children to develop their independent skills right from Day 1 in Reception so please allow children to carry their own book bags and change their own books. Class teachers will very quickly teach the children how to do this as part of the day to day classroom routines.

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Answer. We use a system called Parentpay to email letters and information to you. We rarely send out communications in hard paper copy. The Parentpay system allows you to create your own account to receive our school communications. The system also allows us to send text messages, which can be either helpful reminders, or important information about school closures etc. You will be given details of how to set up your Parentpay account when you join us. Our letters are also posted on our website. Most school communication is sent home on a Thursday. So check book bags and inboxes!

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enthusiasm, commitment and an interest in education are important qualities. If you are interested please talk to any of the present governors or to a member of staff.

*End*

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May 2019

Staff/New Families Pack/School info

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Day-to-day matters  
Learning to read  
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### School structure

#### 1. How do the terms work?

Answer. Previously there was a concept of 3 terms each made up of 2 half terms. Now we refer to 6 terms instead and they are numbered for ease of reference.

#### 2. What's the class structure within the school?

Answer. The school is presently divided into 4 classes

Class number	Class name	Year of children
1	Darling	Reception, Year 1 and 2
2	Nile	Timetabled learning
3	Amazon	Year 3/4
4	Rhine	Year 5/6
	The Khola	Timetabled outdoor learning

#### 3. When will we know when staff training days are happening?

Answer. There are 5 days in all. These are scheduled and notified as far in advance as possible, usually by the end of the previous academic year. They are displayed in the calendar section of our website.

#### 4. What is Mrs Druce's role in communicating to parents & what is appropriate to communicate to her and in what form?

Answer. Mrs Druce is the school's business manager. She can pass messages to any members of staff and is available throughout the day from 8.30am – 3.30pm. Should you need to contact class teachers via email please do so via Mrs Druce [admin@stanton-st-quintin.wilts.sch.uk](mailto:admin@stanton-st-quintin.wilts.sch.uk)

### Lunch arrangements

#### 5. How does lunch work?

Answer. All children in Darling Class are eligible for a free school meal as part of the Infant Universal Free School Meals Government initiative. The school lunches are all nutritionally balanced, varied and adhere to the Food In Schools Standards – April 15. On occasions our school cook also holds themed weeks where the children can suggest the foods along a theme e.g. place names or countries of the world. If your child prefers a packed lunch this should be placed on the shelf in the main corridor, where they will be collected at lunchtime. It is a good idea to include an icepack in lunch boxes.

Answer. Please note that Stanton is a **Nut Free School**. Please see Snack Section in Q7.

#### b. How do I pay for school lunches?

# Stanton St Quintin Primary School

Answer. Payment is made using your Parentpay account. Lunch costs of £2.40 and is requested each day from your Parentpay account, each time your child has a school lunch. Cash is not accepted for school meals. All meals ordered must be paid for. The kitchen does not offer credit terms.

**c. What happens if my child is ill or absent for a dinner which has been paid for? Is there some kind of credit system?**

Answer. If your child has been ill on a day when you had paid for a cooked meal then you gain a credit that can be redeemed for a future meal. Please state clearly when you are using a credit. Meals need to be booked/cancelled by 10.30am. If your child is ill and needs to return home before lunchtime, the meal will have been booked and cooked and therefore paid for. If your child arrives in school after 10.30am it will not be possible to provide a cooked meal that day.

**d. Can my child have only occasional cooked lunches, e.g. 3 a week? How is that managed?**

Answer. Your child may have only occasional lunches. Payment from your Parentpay account will be taken only on the days a school meal is taken.

**e. Can parents attend lunches? Parents are often invited to join us for lunch, especially on Family Friday. We will inform you of dates in our newsletters.**

Answer. Parents of reception children will be invited to join their child for lunch as part of our transition programme at the beginning of the year. Each lunch will need to be paid for – this can be easily managed using your Parentpay account. Families are also invited to have a school lunch with their child/ren on a Family Friday. Any request to attend on another day can be made to the Head Teacher and will be accommodated where possible. The cost of an adult meal is £3.00

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**6. What time is school open from?**

Answer. Parents and children are able to enter the school from 8.50am for a 9.00am start, although we also offer an early drop off from 8.30-8.45am for a quick drop off. **Staff are not available to talk to until 8.50am.** Children should enter through the front reception door to self register, if arriving before 8.45am. The early drop off is staffed on a volunteer basis and is not guaranteed. Please ask if you would like to use this facility.

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Answer. Please note that we are a Nut Free School, this includes whole nuts and nut based products, as we have a number of children with severe allergies to nuts. Please do not send these into school as part of snack.

Answer. Milk is available to order on a termly basis for children of all ages. It is free for those under 5 years and subsidised for those 5-11 years old. Please ask for details or follow the Cool Milk link from our website.

# Stanton St Quintin Primary School

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# Stanton St Quintin Primary School

enthusiasm, commitment and an interest in education are important qualities. If you are interested please talk to any of the present governors or to a member of staff.

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May 2019

Staff/New Families Pack/School info

# Stanton St Quintin Primary School

## FAQs for parents – new and old!

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### School structure

#### 1. How do the terms work?

Answer. Previously there was a concept of 3 terms each made up of 2 half terms. Now we refer to 6 terms instead and they are numbered for ease of reference.

#### 2. What's the class structure within the school?

Answer. The school is presently divided into 4 classes

Class number	Class name	Year of children
1	Darling	Reception, Year 1 and 2
2	Nile	Timetabled learning
3	Amazon	Year 3/4
4	Rhine	Year 5/6
	The Khola	Timetabled outdoor learning

#### 3. When will we know when staff training days are happening?

Answer. There are 5 days in all. These are scheduled and notified as far in advance as possible, usually by the end of the previous academic year. They are displayed in the calendar section of our website.

#### 4. What is Mrs Druce's role in communicating to parents & what is appropriate to communicate to her and in what form?

Answer. Mrs Druce is the school's business manager. She can pass messages to any members of staff and is available throughout the day from 8.30am – 3.30pm. Should you need to contact class teachers via email please do so via Mrs Druce [admin@stanton-st-quintin.wilts.sch.uk](mailto:admin@stanton-st-quintin.wilts.sch.uk)

### Lunch arrangements

#### 5. How does lunch work?

Answer. All children in Darling Class are eligible for a free school meal as part of the Infant Universal Free School Meals Government initiative. The school lunches are all nutritionally balanced, varied and adhere to the Food In Schools Standards – April 15. On occasions our school cook also holds themed weeks where the children can suggest the foods along a theme e.g. place names or countries of the world. If your child prefers a packed lunch this should be placed on the shelf in the main corridor, where they will be collected at lunchtime. It is a good idea to include an icepack in lunch boxes.

Answer. Please note that Stanton is a **Nut Free School**. Please see Snack Section in Q7.

#### b. How do I pay for school lunches?

# Stanton St Quintin Primary School

Answer. Payment is made using your Parentpay account. Lunch costs of £2.40 and is requested each day from your Parentpay account, each time your child has a school lunch. Cash is not accepted for school meals. All meals ordered must be paid for. The kitchen does not offer credit terms.

**c. What happens if my child is ill or absent for a dinner which has been paid for? Is there some kind of credit system?**

Answer. If your child has been ill on a day when you had paid for a cooked meal then you gain a credit that can be redeemed for a future meal. Please state clearly when you are using a credit. Meals need to be booked/cancelled by 10.30am. If your child is ill and needs to return home before lunchtime, the meal will have been booked and cooked and therefore paid for. If your child arrives in school after 10.30am it will not be possible to provide a cooked meal that day.

**d. Can my child have only occasional cooked lunches, e.g. 3 a week? How is that managed?**

Answer. Your child may have only occasional lunches. Payment from your Parentpay account will be taken only on the days a school meal is taken.

**e. Can parents attend lunches? Parents are often invited to join us for lunch, especially on Family Friday. We will inform you of dates in our newsletters.**

Answer. Parents of reception children will be invited to join their child for lunch as part of our transition programme at the beginning of the year. Each lunch will need to be paid for – this can be easily managed using your Parentpay account. Families are also invited to have a school lunch with their child/ren on a Family Friday. Any request to attend on another day can be made to the Head Teacher and will be accommodated where possible. The cost of an adult meal is £3.00

## Day to day matters

**6. What time is school open from?**

Answer. Parents and children are able to enter the school from 8.50am for a 9.00am start, although we also offer an early drop off from 8.30-8.45am for a quick drop off. **Staff are not available to talk to until 8.50am.** Children should enter through the front reception door to self register, if arriving before 8.45am. The early drop off is staffed on a volunteer basis and is not guaranteed. Please ask if you would like to use this facility.

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Answer. Milk is available to order on a termly basis for children of all ages. It is free for those under 5 years and subsidised for those 5-11 years old. Please ask for details or follow the Cool Milk link from our website.

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# Stanton St Quintin Primary School

enthusiasm, commitment and an interest in education are important qualities. If you are interested please talk to any of the present governors or to a member of staff.

*End*

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May 2019

Staff/New Families Pack/School info

# Stanton St Quintin Primary School

## FAQs for parents – new and old!

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School structure  
Lunch arrangements  
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#### 1. How do the terms work?

Answer. Previously there was a concept of 3 terms each made up of 2 half terms. Now we refer to 6 terms instead and they are numbered for ease of reference.

#### 2. What's the class structure within the school?

Answer. The school is presently divided into 4 classes

Class number	Class name	Year of children
1	Darling	Reception, Year 1 and 2
2	Nile	Timetabled learning
3	Amazon	Year 3/4
4	Rhine	Year 5/6
	The Khola	Timetabled outdoor learning

#### 3. When will we know when staff training days are happening?

Answer. There are 5 days in all. These are scheduled and notified as far in advance as possible, usually by the end of the previous academic year. They are displayed in the calendar section of our website.

#### 4. What is Mrs Druce's role in communicating to parents & what is appropriate to communicate to her and in what form?

Answer. Mrs Druce is the school's business manager. She can pass messages to any members of staff and is available throughout the day from 8.30am – 3.30pm. Should you need to contact class teachers via email please do so via Mrs Druce [admin@stanton-st-quintin.wilts.sch.uk](mailto:admin@stanton-st-quintin.wilts.sch.uk)

### Lunch arrangements

#### 5. How does lunch work?

Answer. All children in Darling Class are eligible for a free school meal as part of the Infant Universal Free School Meals Government initiative. The school lunches are all nutritionally balanced, varied and adhere to the Food In Schools Standards – April 15. On occasions our school cook also holds themed weeks where the children can suggest the foods along a theme e.g. place names or countries of the world. If your child prefers a packed lunch this should be placed on the shelf in the main corridor, where they will be collected at lunchtime. It is a good idea to include an icepack in lunch boxes.

Answer. Please note that Stanton is a **Nut Free School**. Please see Snack Section in Q7.

#### b. How do I pay for school lunches?

# Stanton St Quintin Primary School

Answer. Payment is made using your Parentpay account. Lunch costs of £2.40 and is requested each day from your Parentpay account, each time your child has a school lunch. Cash is not accepted for school meals. All meals ordered must be paid for. The kitchen does not offer credit terms.

**c. What happens if my child is ill or absent for a dinner which has been paid for? Is there some kind of credit system?**

Answer. If your child has been ill on a day when you had paid for a cooked meal then you gain a credit that can be redeemed for a future meal. Please state clearly when you are using a credit. Meals need to be booked/cancelled by 10.30am. If your child is ill and needs to return home before lunchtime, the meal will have been booked and cooked and therefore paid for. If your child arrives in school after 10.30am it will not be possible to provide a cooked meal that day.

**d. Can my child have only occasional cooked lunches, e.g. 3 a week? How is that managed?**

Answer. Your child may have only occasional lunches. Payment from your Parentpay account will be taken only on the days a school meal is taken.

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Answer. Parents of reception children will be invited to join their child for lunch as part of our transition programme at the beginning of the year. Each lunch will need to be paid for – this can be easily managed using your Parentpay account. Families are also invited to have a school lunch with their child/ren on a Family Friday. Any request to attend on another day can be made to the Head Teacher and will be accommodated where possible. The cost of an adult meal is £3.00

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**6. What time is school open from?**

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# Stanton St Quintin Primary School

enthusiasm, commitment and an interest in education are important qualities. If you are interested please talk to any of the present governors or to a member of staff.

*End*

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May 2019

Staff/New Families Pack/School info

# Stanton St Quintin Primary School

## FAQs for parents – new and old!

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Lunch arrangements  
Day-to-day matters  
Learning to read  
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#### 2. What's the class structure within the school?

Answer. The school is presently divided into 4 classes

Class number	Class name	Year of children
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2	Nile	Timetabled learning
3	Amazon	Year 3/4
4	Rhine	Year 5/6
	The Khola	Timetabled outdoor learning

#### 3. When will we know when staff training days are happening?

Answer. There are 5 days in all. These are scheduled and notified as far in advance as possible, usually by the end of the previous academic year. They are displayed in the calendar section of our website.

#### 4. What is Mrs Druce's role in communicating to parents & what is appropriate to communicate to her and in what form?

Answer. Mrs Druce is the school's business manager. She can pass messages to any members of staff and is available throughout the day from 8.30am – 3.30pm. Should you need to contact class teachers via email please do so via Mrs Druce [admin@stanton-st-quintin.wilts.sch.uk](mailto:admin@stanton-st-quintin.wilts.sch.uk)

### Lunch arrangements

#### 5. How does lunch work?

Answer. All children in Darling Class are eligible for a free school meal as part of the Infant Universal Free School Meals Government initiative. The school lunches are all nutritionally balanced, varied and adhere to the Food In Schools Standards – April 15. On occasions our school cook also holds themed weeks where the children can suggest the foods along a theme e.g. place names or countries of the world. If your child prefers a packed lunch this should be placed on the shelf in the main corridor, where they will be collected at lunchtime. It is a good idea to include an icepack in lunch boxes.

Answer. Please note that Stanton is a **Nut Free School**. Please see Snack Section in Q7.

#### b. How do I pay for school lunches?

# Stanton St Quintin Primary School

Answer. Payment is made using your Parentpay account. Lunch costs of £2.40 and is requested each day from your Parentpay account, each time your child has a school lunch. Cash is not accepted for school meals. All meals ordered must be paid for. The kitchen does not offer credit terms.

**c. What happens if my child is ill or absent for a dinner which has been paid for? Is there some kind of credit system?**

Answer. If your child has been ill on a day when you had paid for a cooked meal then you gain a credit that can be redeemed for a future meal. Please state clearly when you are using a credit. Meals need to be booked/cancelled by 10.30am. If your child is ill and needs to return home before lunchtime, the meal will have been booked and cooked and therefore paid for. If your child arrives in school after 10.30am it will not be possible to provide a cooked meal that day.

**d. Can my child have only occasional cooked lunches, e.g. 3 a week? How is that managed?**

Answer. Your child may have only occasional lunches. Payment from your Parentpay account will be taken only on the days a school meal is taken.

**e. Can parents attend lunches? Parents are often invited to join us for lunch, especially on Family Friday. We will inform you of dates in our newsletters.**

Answer. Parents of reception children will be invited to join their child for lunch as part of our transition programme at the beginning of the year. Each lunch will need to be paid for – this can be easily managed using your Parentpay account. Families are also invited to have a school lunch with their child/ren on a Family Friday. Any request to attend on another day can be made to the Head Teacher and will be accommodated where possible. The cost of an adult meal is £3.00

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**6. What time is school open from?**

Answer. Parents and children are able to enter the school from 8.50am for a 9.00am start, although we also offer an early drop off from 8.30-8.45am for a quick drop off. **Staff are not available to talk to until 8.50am.** Children should enter through the front reception door to self register, if arriving before 8.45am. The early drop off is staffed on a volunteer basis and is not guaranteed. Please ask if you would like to use this facility.

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Answer. Milk is available to order on a termly basis for children of all ages. It is free for those under 5 years and subsidised for those 5-11 years old. Please ask for details or follow the Cool Milk link from our website.

# Stanton St Quintin Primary School

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enthusiasm, commitment and an interest in education are important qualities. If you are interested please talk to any of the present governors or to a member of staff.

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May 2019

Staff/New Families Pack/School info

# Stanton St Quintin Primary School

## FAQs for parents – new and old!

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Lunch arrangements  
Day-to-day matters  
Learning to read  
The Governing Body

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Answer. Previously there was a concept of 3 terms each made up of 2 half terms. Now we refer to 6 terms instead and they are numbered for ease of reference.

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Answer. The school is presently divided into 4 classes

Class number	Class name	Year of children
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3	Amazon	Year 3/4
4	Rhine	Year 5/6
	The Khola	Timetabled outdoor learning

#### 3. When will we know when staff training days are happening?

Answer. There are 5 days in all. These are scheduled and notified as far in advance as possible, usually by the end of the previous academic year. They are displayed in the calendar section of our website.

#### 4. What is Mrs Druce's role in communicating to parents & what is appropriate to communicate to her and in what form?

Answer. Mrs Druce is the school's business manager. She can pass messages to any members of staff and is available throughout the day from 8.30am – 3.30pm. Should you need to contact class teachers via email please do so via Mrs Druce [admin@stanton-st-quintin.wilts.sch.uk](mailto:admin@stanton-st-quintin.wilts.sch.uk)

### Lunch arrangements

#### 5. How does lunch work?

Answer. All children in Darling Class are eligible for a free school meal as part of the Infant Universal Free School Meals Government initiative. The school lunches are all nutritionally balanced, varied and adhere to the Food In Schools Standards – April 15. On occasions our school cook also holds themed weeks where the children can suggest the foods along a theme e.g. place names or countries of the world. If your child prefers a packed lunch this should be placed on the shelf in the main corridor, where they will be collected at lunchtime. It is a good idea to include an icepack in lunch boxes.

Answer. Please note that Stanton is a **Nut Free School**. Please see Snack Section in Q7.

#### b. How do I pay for school lunches?

# Stanton St Quintin Primary School

Answer. Payment is made using your Parentpay account. Lunch costs of £2.40 and is requested each day from your Parentpay account, each time your child has a school lunch. Cash is not accepted for school meals. All meals ordered must be paid for. The kitchen does not offer credit terms.

**c. What happens if my child is ill or absent for a dinner which has been paid for? Is there some kind of credit system?**

Answer. If your child has been ill on a day when you had paid for a cooked meal then you gain a credit that can be redeemed for a future meal. Please state clearly when you are using a credit. Meals need to be booked/cancelled by 10.30am. If your child is ill and needs to return home before lunchtime, the meal will have been booked and cooked and therefore paid for. If your child arrives in school after 10.30am it will not be possible to provide a cooked meal that day.

**d. Can my child have only occasional cooked lunches, e.g. 3 a week? How is that managed?**

Answer. Your child may have only occasional lunches. Payment from your Parentpay account will be taken only on the days a school meal is taken.

**e. Can parents attend lunches? Parents are often invited to join us for lunch, especially on Family Friday. We will inform you of dates in our newsletters.**

Answer. Parents of reception children will be invited to join their child for lunch as part of our transition programme at the beginning of the year. Each lunch will need to be paid for – this can be easily managed using your Parentpay account. Families are also invited to have a school lunch with their child/ren on a Family Friday. Any request to attend on another day can be made to the Head Teacher and will be accommodated where possible. The cost of an adult meal is £3.00

## Day to day matters

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Answer. Milk is available to order on a termly basis for children of all ages. It is free for those under 5 years and subsidised for those 5-11 years old. Please ask for details or follow the Cool Milk link from our website.

# Stanton St Quintin Primary School

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# Stanton St Quintin Primary School

enthusiasm, commitment and an interest in education are important qualities. If you are interested please talk to any of the present governors or to a member of staff.

*End*

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May 2019

Staff/New Families Pack/School info

# Stanton St Quintin Primary School

## FAQs for parents – new and old!

### Sections

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Lunch arrangements  
Day-to-day matters  
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The Governing Body

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Answer. The school is presently divided into 4 classes

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4	Rhine	Year 5/6
	The Khola	Timetabled outdoor learning

#### 3. When will we know when staff training days are happening?

Answer. There are 5 days in all. These are scheduled and notified as far in advance as possible, usually by the end of the previous academic year. They are displayed in the calendar section of our website.

#### 4. What is Mrs Druce's role in communicating to parents & what is appropriate to communicate to her and in what form?

Answer. Mrs Druce is the school's business manager. She can pass messages to any members of staff and is available throughout the day from 8.30am – 3.30pm. Should you need to contact class teachers via email please do so via Mrs Druce [admin@stanton-st-quintin.wilts.sch.uk](mailto:admin@stanton-st-quintin.wilts.sch.uk)

### Lunch arrangements

#### 5. How does lunch work?

Answer. All children in Darling Class are eligible for a free school meal as part of the Infant Universal Free School Meals Government initiative. The school lunches are all nutritionally balanced, varied and adhere to the Food In Schools Standards – April 15. On occasions our school cook also holds themed weeks where the children can suggest the foods along a theme e.g. place names or countries of the world. If your child prefers a packed lunch this should be placed on the shelf in the main corridor, where they will be collected at lunchtime. It is a good idea to include an icepack in lunch boxes.

Answer. Please note that Stanton is a **Nut Free School**. Please see Snack Section in Q7.

#### b. How do I pay for school lunches?

# Stanton St Quintin Primary School

Answer. Payment is made using your Parentpay account. Lunch costs of £2.40 and is requested each day from your Parentpay account, each time your child has a school lunch. Cash is not accepted for school meals. All meals ordered must be paid for. The kitchen does not offer credit terms.

**c. What happens if my child is ill or absent for a dinner which has been paid for? Is there some kind of credit system?**

Answer. If your child has been ill on a day when you had paid for a cooked meal then you gain a credit that can be redeemed for a future meal. Please state clearly when you are using a credit. Meals need to be booked/cancelled by 10.30am. If your child is ill and needs to return home before lunchtime, the meal will have been booked and cooked and therefore paid for. If your child arrives in school after 10.30am it will not be possible to provide a cooked meal that day.

**d. Can my child have only occasional cooked lunches, e.g. 3 a week? How is that managed?**

Answer. Your child may have only occasional lunches. Payment from your Parentpay account will be taken only on the days a school meal is taken.

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Answer. Milk is available to order on a termly basis for children of all ages. It is free for those under 5 years and subsidised for those 5-11 years old. Please ask for details or follow the Cool Milk link from our website.

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# Stanton St Quintin Primary School

enthusiasm, commitment and an interest in education are important qualities. If you are interested please talk to any of the present governors or to a member of staff.

*End*

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May 2019

Staff/New Families Pack/School info

# Stanton St Quintin Primary School

## FAQs for parents – new and old!

### Sections

School structure  
Lunch arrangements  
Day-to-day matters  
Learning to read  
The Governing Body

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